



Columbia West College

Course Syllabus

University Preparation – Advanced Level II

This Course Syllabus outlines course-specific information. For program-wide information, please refer to the Program Syllabus, which can be accessed at www.columbiawestcollege.edu → Students → Syllabi and Curriculum Guides.

Prerequisite: Placement by assessment or successful completion of Essential English Level 5.

Course Objectives: The Advanced Level of the program builds your confidence in the academic reading, writing, listening, speaking, notetaking and standardized test-taking skills first presented in the Introductory Level by providing opportunities to apply these skills in more sophisticated contexts that mirror the experiences you are likely to encounter in a university classroom. Program objectives are based on critical thinking, reading, writing, listening, speaking, and vocabulary development.

Learning Outcomes: After successful completion of this course, students will be able to:

1. Identify and apply reading, time management, study, notetaking, test-taking, classroom communication, and reasoning techniques;
2. Apply various critical thinking approaches to university-level course material;
3. Distinguish types of writing such as academic writing and social writing;
4. Recognize and develop aspects of proficient academic writing such as fluency and general language use;
5. Produce well-developed and organized academic essays and term papers;
6. Conduct independent research and report findings in an academic writing using correct citations;
7. Listen to lectures and produce clearly organized notes;
8. Identify techniques for taking effective classroom notes;
9. Use effective speaking skills in class discussions and presentations;
10. Identify and use methods for expanding vocabulary and for inferring the meaning of unfamiliar words; and
11. Recognize all sections of standardized English proficiency exams and formulate effective strategies for achieving a high score.

Program Length: University Preparation - Introductory Level is divided into 3 modules, and each module is 4 weeks in length. However, the length of your individual educational program depends on your commitment to the school.

Required Textbooks

Dollahite, Nancy E. and Julie Haun. *Sourcework: Academic Writing From Sources*. Boston: Heinle ELT, 2011. Print.

Dunkel, Patricia and Frank Pialorsi. *Listening & Notetaking Skills 3*. Boston: Cengage Learning, 2014. Print.

LeRoi Gilbert, Tammy. *Express to the TOEFL iBT Test with CD-ROM*. Upper Saddle River: Pearson Education, 2012. Print.

Lim, Phyllis L. *Listening & Notetaking Skills 2*. Boston: Cengage Learning, 2014. Print.

Peterson, Sue and Dorothy Zemach. *Writing Power 4*. Upper Saddle River: Pearson, 2014. Print.

Schmitt, Diane, Norbert Schmitt, and David Mann. *Focus on Vocabulary 2: Bridging Vocabulary*. White Plains: Pearson Education, 2011. Print.



Curriculum Guide

University Preparation – Test-Taking Skills – Advanced Level II

MODULE	WEEK 1	WEEK 2	WEEK 3	WEEK 4
A	Reading Reading Overview; Skills 1-6	Reading Skills 7-10; Reading Post- Test	Listening Listening Overview; Skills 1-4	Listening Skills 5-6; Listening Post- Test
B	Speaking Independent Tasks 1 & 2 Speaking Overview; Skills 1-6	Speaking Integrated Tasks 3 & 4 Skills 7-10	Speaking Integrated Tasks 5 & 6 Skills 11-14	Speaking Review Speaking Post-Test
C	Writing Integrated Task 1 Writing Overview; Skills 1-2	Writing Integrated Task 1 Skills 1-2	Writing Independent Task 2 Skills 3-5	Writing Independent Task 2 Skills 3-5; Writing Post- Test

Textbook: Gilbert, Tammy LeRoi., and Dorothy E. Zemach. *Express to the TOEFL IBT Test*. White Plains, NY: Pearson Education, 2013. Print.



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Curriculum Guide

University Preparation – Listening & Notetaking – Advanced Level II

MODULE	WEEK 1	WEEK 2	WEEK 3	WEEK 4
A	Unit 1: Anthropology Chapter 1 Anthropologists	Unit 1: Anthropology Chapter 2 The Concept of Culture	Unit 2: History Chapter 3 The Egyptian Pyramids	Unit 2: History Chapter 4 The First Emperor of China
B	Unit 3: Sociology Chapter 5 The Distributed Workforce	Unit 3: Sociology Chapter 6 Age and Work	Unit 4: Communication Chapter 7 Classroom Communication	Unit 4: Communication Chapter 8 Gender and Communication
C	Unit 5: Biology Chapter 9 The Origin of Genetics with Various Recorded Lectures	Unit 5: Biology Chapter 9 The Origin of Genetics with Various Recorded Lectures	Unit 5: Biology Chapter 10 Genetic Engineering with Various Recorded Lectures	Unit 5: Biology Chapter 10 Genetic Engineering with Various Recorded Lectures

Main Text: Dunkel, Patricia A., and Frank Pialorsi. *Listening & Notetaking Skills: Level 3*. 4th ed. Boston: Cengage Learning, 2014. Print.
 Supplemental Resources: Various recorded lectures.



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Curriculum Guide

University Preparation – Academic Writing – Advanced Level II

MODULE	WEEK 1	WEEK 2	WEEK 3	WEEK 4
A	Chapter 1 Building a Paper: Explore	Chapter 2 Building a Paper: Focus	Chapter 3 Building a Paper: Organize	Chapter 4 Building a Paper: Create
B	Chapter 5 Building a Paper: Refine	Chapter 6 Building a Paper: Independent Research	Theme 1 Heroes: The People Who Inspire Us	Theme 1 Heroes: The People Who Inspire Us
C	Theme 2 Globalization: Changes that Draw Us Together	Theme 3 Nonviolent Social Change: Working for a Better World	Theme 4 Bioethics: When Science and Human Values Collide	Theme 4 Bioethics: When Science and Human Values Collide

Main Text: Dollahite, Nancy E., and Julie Haun. *Sourcework: Academic Writing from Sources*. Boston: Heinle/Cengage Learning, 2012. Print.

Updated: March 2018