



Columbia West College

3435 Wilshire Blvd., Suite 1700, Los Angeles, CA 90010

Tel: (213) 368-3900 Fax: (213) 368-3903

Website: www.columbiawestcollege.edu Email: info@columbiawestcollege.edu

Syllabus

Survival English I

Class Time	<u>Morning</u> Monday – Thursday 9:00 a.m. – 1:30 p.m. <u>Afternoon</u> Monday – Thursday 1:30 p.m. – 6:00 p.m. <u>Evening</u> Monday – Friday 6:00 p.m. – 9:40 p.m.
Instructional Mode	Residential training
Prerequisite	Placement by assessment.
Program Objectives The goal of this program is for you to gain confidence in your ability to speak and write English in everyday life by meeting the learning outcomes listed below. Learning outcomes will cover areas of grammar, listening, speaking, reading, and writing that are important for understanding and talking to people in your community.	
Learning Outcomes	After you finish this course, you will be able to: <ol style="list-style-type: none">1) Identify and write numbers and letters of the alphabet;2) Ask for and tell addresses and phone numbers;3) Write simple sentences about classmates;4) Describe a classroom, clothing, rooms in a house, furniture and appliances, places in the community, and health problems and symptoms;5) Ask for and tell time and interpret a schedule;6) Ask for and give prices of items;7) Request service from utility companies;8) Read and interpret signs on buses and medicine labels;9) Make a doctor's appointment; and10) Give and follow directions.
Program Length Survival English I is a 4-week long program. Upon successful completion of Survival English I, you may enroll in Survival English II.	
Required Textbook McBride, Edward J. <i>Downtown Basic: English for Work and Life</i> . Boston: Heinle, 2010. Print.	

Assessment and Documentation: Your progress will be assessed throughout the four weeks of curriculum. You will receive a formal assessment at the end of each four-week module. This assessment will be based on attendance, class participation, and timely completion of class assignments (quizzes, tests, in-class and homework assignments, and any other projects or assignments the instructor has assigned). At the end of each four-week module, you will be provided with unofficial transcripts. Your grades and Grade Point Averages (GPAs) will be calculated as follows:

Grade	Explanation	Percentage	Grade Point	Advancement
A	Excellent ☺ ☺ ☺	90 – 100%	4	Pass
B	Good ☺ ☺	80 – 89%	3	
C	Satisfactory ☺	70 – 79%	2	
D	Poor ☹	60 – 69%	1	Fail
F	Failing ☹☹	0 – 59%	0	

Your four-week module grade will consist of the following:

Type of Assessment	Percentage
Written assignments/Presentations/Quizzes	50%
Homework	25%
Participation	15%
Attendance	10%

Attendance: Please come to class on time and return from breaks on time. If you miss more than 20% of your program, you **cannot** pass this class. You must attend at least 80% of all classes or risk being asked to leave the school (please see Student Handbook for more details). If you come to class late (fewer than 15 minutes) or leave class early (fewer than 15 minutes), you will be marked “tardy.” If you are more than 15 minutes late to class or leave more than 15 minutes early, you will be marked “absent.” Three tardies = one absence.

If you need to miss class, you must inform your teacher as soon as possible. Make-up homework and in-class assignments should be discussed with your teacher. You are expected to get contact information and the missing class notes, handouts, and assignments from your classmates. Quizzes are given on Fridays (unless otherwise specified), so do not be absent on Fridays; no makeup quizzes will be given (except in unforeseen extenuating circumstances, or with advanced notice, and permission from Administration. Please note that you must be achieving SAP in order to be approved for make-up quizzes.)

Satisfactory Academic Progress: Please keep in mind that in order to maintain Satisfactory Academic Progress (SAP), each student at CWC needs to have at least a **2.0 GPA** (Grade Point Average) and a minimum of **80%** cumulative attendance.

In class decorum: Out of respect for other students please do not eat anything in class. To avoid spills, please use drinking bottles and tumblers with sealable, closed lids. Also, please turn off your cell phones during class or put them on “vibrate.” Please do not get up and exit the class during lectures in order to answer the phone (unless it is an emergency), as it is disruptive and disrespectful to the instructor and other students. No cell phone calls should be conducted in the classroom (including during break).

Learning Activities: The class will include direct instruction, in-class written and oral assignments, discussion, short videos and other exercises. You are expected to:

- 1) Attend all classes.
- 2) Actively participate in all class activities.
- 3) Read all assigned material and complete assigned work before each class.
- 4) Successfully complete all assignments (in-class assignments, homework, projects, presentations, quizzes, tests, and any other graded material the instructor assigns).

Class Schedule: Please refer to the CWC curriculum guide that is attached to this syllabus.

Instructors will provide students with a specific class schedule, including assignments, due dates, field trips, etc.



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SURVIVAL ENGLISH I CURRICULUM

WEEK	TYPICAL LESSON SCHEDULE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
1	1 st Period - Lesson 1	Chapter 1 Names and Numbers	Chapter 2 School	Chapter 2 School Expansion	Chapters 1-2 Review & Assessment
	2 nd Period - Lesson 2				
	3 rd Period - Lesson 3				
2	1 st Period - Lesson 1	Chapter 3 Time	Chapter 4 Shopping	Chapter 4 Shopping Shopping Field Trip	Chapters 3-4 Review & Assessment
	2 nd Period - Lesson 2				
	3 rd Period - Lesson 3				
3	1 st Period - Lesson 1	Chapter 5 Home and Family	Chapter 6 Housing	Chapter 6 Housing Apartment Search	Chapters 5-6 Review & Assessment
	2 nd Period - Lesson 2				
	3 rd Period - Lesson 3				
4	1 st Period - Lesson 1	Chapter 7 The Community	Chapter 7 The Community The Community Field Trip	Chapter 8 Health and Safety	Chapters 7-8 Review & Assessment
	2 nd Period - Lesson 2				
	3 rd Period - Lesson 3				

Main text McBride, Edward J. *Downtown Basic: English for Work and Life*. Boston: Heinle, 2010. Print.